

## Privacy

### How we deal with personal information.

We are committed to protecting your personal privacy and understand that you have a right to control how your personal information is used. We will deal with personal information in accordance with the requirements of the National Privacy Principles.

### Collection of data.

We will only collect information that is necessary for what we do. This may be if you request a quote or product/service from us or send us your files. This also includes any promotions or competitions run by Australian International O'pen BIC Association (AIOBA) where it is necessary for you to provide your contact details. The data collected by AIOBA includes: name, job title, name, address and email address. This data is collected to conduct transactions and for marketing purposes. At all times AIOBA will provide the option for you to opt-out from any marketing communications.

We will be fair in the way that we collect information about you and wherever possible, we will collect information directly from you. If we collect information about you from someone else we will, as soon as possible, make sure that you know we have done this. Occasionally AIOBA will use third-party mailing lists for marketing purposes. If and when this occurs AIOBA will notify you where we have collected the information from and ensure you have the option to opt-out from further communications. If you wish to apply to be a volunteer for AIOBA and submit your personal information to ryan@bicsport.com.au we will collect and hold your Information strictly for AIOBA official purposes.

### Linked Services.

AIOBA site may also be linked to sites operated by unaffiliated companies, and may carry advertisements or offer content, functionality, games, newsletters, competitions or applications developed and maintained by unaffiliated companies. AIOBA is not responsible for the privacy practices of unaffiliated companies, and once you leave the Company Services or click an advertisement you should check the applicable privacy policy of the other service.

### Collection of Personal Financial Information by a Payment Service.

In some cases, AIOBA may use an unaffiliated payment service to allow you to purchase a product or make payments ("Payment Service"). If you wish to purchase a product or make a payment using a Payment Service, you will be directed to a Payment Service webpage. Any information that you provide to a Payment Service will be subject to the applicable Payment Service's privacy policy, rather than this Privacy Policy. We have no control over, and are not responsible for, any Payment Service's use of information collected through any Payment Service.

### Use of data

We will use or disclose information about you in ways that are consistent with your expectations and our Privacy Statement or are required by law. This includes contacting you for business transactions and to provide you with information about the products and services from AIOBA.

AIOBA uses email addresses for marketing purposes to advise members and interested parties of products, services, promotions or special offers. Customers can opt-out of email marketing at any time.

We will tell you what we intend to do with your information. We do not disclose it to any third parties without notification.

We will make sure that information about you is accurate and up to date and we will keep information about you secure.

We will be open about what kinds of personal information we hold and what we do with it and wherever possible we will give you access to the information we hold about you and correct it if it is wrong. If you wish to access your personal information please contact AIOBA or ryan@bicsport.com.au

We will not use identifiers that government agencies have given you and wherever practical we will allow you to deal with us anonymously.

### Google Analytic

This website uses Google Analytic, a web analytic service provided by Google, Inc. ("Google"). Google Analytic uses "cookies", which are text files placed on your computer, to help the website analyse how users use the site. The information generated by the cookie about your use of the website (including your IP address) will be transmitted to and stored by Google on servers in the United States. Google will use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators and providing other services relating to website activity and internet usage. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf. Google will not associate your IP address with any other data held by Google. You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website. By using this website, you consent to the processing of data about you by Google in the manner and for the purposes set out above.

**Use of web and internet devices**

Our website uses cookies. Most web browsers allow cookies to be disabled, however this will also disable the customisation feature of the site. Our website may use cookies for re-marketing purposes throughout the Google Ad Network.

**What to do if you have a problem or question**

If you have any privacy related questions or problems please contact our privacy officer [ryan@bicsport.com.au](mailto:ryan@bicsport.com.au)

Where to go for more information about privacy

For more information about privacy issues and protecting your privacy, please visit the privacy commissioners web site [www.privacy.gov.au](http://www.privacy.gov.au) (Australia).